



# Pakistan Business Consultants

Cost and Management Accountants  
Firm & Legal Advisors

Source of all Financial Solutions

## ABOUT US:

Pakistan Business Consultants was established over a decade ago. Today we are Pakistan Leading Cost and Management Accountants and Legal Advisors Firm (ISO 9001- QMS) Certified Company, providing a comprehensive range of consultancy in the fields of Business Formation, Corporate Secretarial and Advisory Services, Accounting & Taxation Services, Audit & Compliance, HR Consultancy, Business & Labor Laws and Intellectual Property Services to the Corporate Companies, Partnership Firms and Business Individuals.

Pakistan Business Consultants is providing quality services to its clients in different areas of business with the highest level of integrity. Its team consists of dynamic professionals towards future changes. All projects at Pakistan Business Consultants are professionally handled with the client's satisfaction. We always offer effective solutions to complex Legal, Secretarial & corporate issues. Our forte is our speed and swift response.

Our deep knowledge & experience in the field of Consultancy has transformed us to develop Management System according to the needs of the clients.

Ultimately, our success is based on the quality of service we provide to our Clients and the trust and confidence reposed in us by them. Our focus, therefore, remains on Clients satisfaction at all levels in the company.

The Company is running its bussiness operations mainly from two offices. Its head office is situated at office No.12, 13 & 14, 2nd Floor, Alhamra Center, Near Baloch colony Bridge, Shahra-e-Faisal, Karachi and its branch office is at office No. 512, 5th Floor, Madina Plaza, M.A Jinnah Road, Karachi.







## VISION

To be well recognized for providing authentic quality services through updated knowledge, effective communication and management skills by our dedicated professional team.

## MISSION

- o We work hard every day to make our organization the most respected service brand.
- o We develop relationships that make a positive difference in our client's life.
- o We provide outstanding services products and unsurpassed services that together deliver premium value to our clients.
- o We uphold the highest standards of integrity in all our actions.
- o We work together, across boundaries, to meet the needs of our clients and to help the company win.
- o We value our people, encourage their development and reward their performance.
- o We exhibit a strong will to win in the marketplace and in every aspect of our business.
- o We are personally accountable for delivering on our commitments.



## OUR VALUES:

### 1. INTEGRITY AND ETHICS:

We believe on the principles of integrity and ethics translate into doing the right thing, in an honest, fair, and responsible way. We build entire business on the foundation of honesty and integrity goes a long way into building a strong, trusting relationship with our employees, stakeholders, and Clients. A truthful conduct on everyone's part can create a strong, credible reputation of the company in the market, which is beneficial for everyone's interests.

### 2. RESPECT:

Our Employees are the backbone of the entire organization. They work together with the system in order to achieve growth and profitability. Our organization across the globe adopts an attitude whereby the entire company interacts together like a close knit family. Such an atmosphere helps boost the confidence of employees and makes them feel like an important, even indispensable, part of the organization. This inspires feelings of commitment and a drive to do even better.

### 3. INNOVATION NOT IMITATION:

We focus on being ahead of their competitors and introducing new ideas follow the principle of "innovation, not imitation." Our Employees are encouraged to be dynamic and come up with innovative ideas that can translate into successful services for the company.

### 4. CREDIBILITY:

We act with trustworthiness and expertise to achieve the organization goals. Our employees work with professionalism to ensure quality.

### 5. COLLABORATION:

We work with our clients and apply interpersonal skills to ensure effective and efficient communication.

### 6. CONFIDENTIALITY:

We should respect the confidentiality of information acquired as a result of professional and business relationships and should not disclose any such information to third parties without proper or specific authority or unless there is a legal or professional right or duty to disclose. Confidential information acquired as a result of professional and business relationships should not be used for the personal advantage of Organization or third parties.



## OUR SERVICES:

### 1. TAXATION SERVICES

#### Income Tax

- i. Income Tax Planning
- ii. NTN Registration
- iii. Tax Annual Returns & Monthly Statements Filing
- iv. Tax Audit & Refund
- v. Tax Appeals & Exemption Certificate
- vi. NPO/NGO Registration U/S 2(36)
- vii. Group of Company's Taxation
- viii. Legal Opinions on Income Tax

#### Sales Tax (FBR)

- i. Sales Tax Planning
- ii. Sales Tax Registration
- iii. Monthly & Annual Returns Filing
- iv. Sales Tax Audit & Refund
- v. Sales Tax Appeals
- vi. Legal Opinions on Sales Tax

#### Customs

- i. Customs Duty Payment Planning
- ii. WBOC ID enrolment
- iii. Customs Clearing & Forwarding
- iv. Customs Post Clearance Audit
- v. Customs Duty Refund
- vi. Customs Appeals
- vii. Legal Opinions on Customs Duty

#### Sales Tax on Services (SRB, PRA, KPRA, BRA)

- i. Sales Tax (on Services) Planning
- ii. Sales Tax (on services) Registration
- iii. Monthly Return Filing
- iv. Sales Tax Audit & Refund
- v. Sales Tax Appeals
- vi. Legal Opinions on Sales Tax

### 2. S.E.C.P SERVICES

- i. Registration of (SMC, Private Limited, Limited - Listed & Unlisted)
- ii. Licensing of NPO/NGO under Section 42 of Companies Act, 2017
- iii. Licensing of NBFCs, Capital Markets & Insurance Companies
- iv. Annual Filing (Form-A, Form-29)
- v. Filing for Increase in Authorized Capital, Issuance of Paid up Capital
- vi. Preparation of Board Resolution, Minutes of Meeting
- vii. Security Clearance from Ministry of Interior for Foreign Directors
- viii. Establishment of Branch or Liaison office of Foreign Companies through Board of Investment (BOI)



## **7. KARACHI CHAMBER OF COMMERCE & INDUSTRIES (KCCI)**

- i. Registration & Renewal in KCCI
- ii. Visa requirement & Attestation

## **8. LEGAL SERVICES**

- i. Civil Cases
- ii. Criminal Cases
- iii. Family Cases
- iv. Banking Cases
- v. Rent Controller Cases
- vi. Insurance Cases

## **9. CERTIFICATION & LICENSING**

- i. Food & Trade License
- ii. Professional Tax
- iii. ISO Certification
- iv. EPA (Environment Protection Agency)

## **10. OTHER REGISTRATION**

- i. Federation of Pakistan Chamber of Commerce & Industries (FPCCI)
- ii. Employ Old Age Benefit Institution (EOBI)
- iii. Sindh Employ Social Security Institution (SESSI)
- iv. Pakistan Engineering Council (PEC)
- v. Pakistan Telecommunication Authority (PTA)
- vi. Drug Regulatory Authority
- vii. PEMRA



A background image showing two men in dark blue suits and white shirts working at a desk. One man is in the foreground, leaning over a desk, holding a blue pen and writing on a white document. Another man is behind him, also looking down at the desk. The image is slightly blurred, focusing on the text overlay.

## 11. OTHER SERVICES

- i. Business formation in Pakistan (Foreign & Local)
- ii. HR Recruitment & Consultancy
- iii. Business Management Consultancy
- iv. Property Management Services
- v. Verification of Property Documents
- vi. Preparation of Gift Deed
- vii. Mutation of Property



**Office Address:-**

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